

## **EPPING FOREST DISTRICT COUNCIL COUNCIL MINUTES**

**Committee:** Council **Date:** 30 September 2014

**Place:** Council Chamber, Civic Offices, High Street, Epping **Time:** 7.30 - 9.38 pm

**Members Present:** Councillors A Boyce (Chairman), Mrs E Webster (Vice-Chairman), K Adams, K Angold-Stephens, R Bassett, Mrs H Brady, W Breare-Hall, K Chana, D Dorrell, Mrs R Gadsby, R Glozier, P Gode, Mrs A Grigg, R Jennings, Ms H Kane, H Kauffman, P Keska, J Knapman, Ms Y Knight, Mrs J Lea, A Lion, Mrs M McEwen, L Mead, A Mitchell MBE, R Morgan, S Murray, S Neville, J Philip, Mrs C P Pond, C C Pond, C Roberts, B Rolfe, B Sandler, Mrs M Sartin, Ms G Shiell, D Stellan, Ms S Stavrou, B Surtees, Mrs T Thomas, H Ulkun, Mrs L Wagland, G Waller, S Weston, C Whitbread, Mrs J H Whitehouse, J M Whitehouse and D Wixley

**Apologies:** Councillors R Butler, G Chambers, T Church, L Girling, J Hart, Mrs S Jones, G Mohindra, Ms S Watson and N Wright

**Officers Present:** G Chipp (Chief Executive), R Palmer (Director of Resources), C O'Boyle (Director of Governance), D Macnab (Deputy Chief Executive and Director of Neighbourhoods), A Hall (Director of Communities), S G Hill (Assistant Director (Governance & Performance Management)), P Maddock (Assistant Director (Accountancy)), T Carne (Public Relations and Marketing Officer), R Perrin (Democratic Services Assistant), J Leither (Democratic Services Assistant) and P Seager (Chairman's Secretary)

### **32. WEBCASTING INTRODUCTION**

The Assistant Director of Governance and Performance Management reminded everyone present that the meeting would be broadcast live to the Internet, and that the Council had adopted a protocol for the webcasting of its meetings.

### **33. MINUTES**

#### **RESOLVED:**

That the minutes of the meeting held on 29 July 2014 be taken as read and signed by the Chairman as a correct record.

### **34. DECLARATIONS OF INTEREST**

There were no declarations of interest by members of the Council under this item.

### **35. ANNOUNCEMENTS**

#### **(a) Announcements by the Chairman of the Council**

##### **(i) Newly Elected Members**

The Chairman welcomed the newly elected Councillor for the Broadley Common, Epping Upland, and Nazeing Ward; Councillor R Glozier and the Epping Hemnall Ward; Councillor K Adams.

**(ii) Youth Council**

The Chairman welcomed the Youth Council members attending the meeting.

**(iii) Councillor Girling**

The Chairman announced that Councillor Girling's wife had given birth to twin girls yesterday.

**(ii) Events**

The Chairman reported on some of the events he had attended since the last meeting of the Council. The Council noted that the Chairman had been to many events around the District and Essex including the Annual Petanque Match with Epping Town Council, WW1 Commemorations in Moreton, followed by a 'Lights Out' Event at the Civic Offices and then onto the British Legion at Hemnall Street, Fyfield Fun Day, the First World War Centenary with the Council of Sikh Gurdwaras in Chigwell, Harlow Civic Garden Party at Gibberd Gardens in Harlow, Rochford Civic Service in Rayleigh, the Clacton Air Show, the Epping Forest Scout Conservation Project at Fairmead Scout Campsite, 'Design Icons' exhibition at the Time Machine, Harlow, a commemorate event for Private Sidney Godley a Loughton Cemetery with the Youth Council, North Weald Airfield Fun Day, Hillmans Cottages flood alleviation scheme at Abridge, Holy Cross at Waltham Abbey, Scout Association at Skreens Park and Costermonger's Harvest Festival in Guildhall Yard in London.

**(iii) Floral Display**

The Chairman advised that he intended to send the flowers from tonight's meeting to Mrs M O'Donell, who would be turning 100 years old in October 2014.

**(b) Announcements by the Leader of the Council and Portfolio Holders**

There were no announcements under this heading.

**36. PUBLIC QUESTIONS (IF ANY)**

The Council noted that there were no public questions to be considered at this meeting.

**37. QUESTIONS BY MEMBERS UNDER NOTICE****(a) White Lines**

**By Councillor S Murray to Councillor G Waller, Portfolio Holder for Safer, Greener, Transport**

"White lining on our roads and junctions are necessary for safety reasons and as an aid to good driving. The present state of our white lining as evidenced by myself and others in the Loughton and surrounding areas is in a very poor condition and at many key junctions and it is almost invisible.

Would the Portfolio Holder agree that this once again represents a major failing by Essex County in a key highways function and can he outline what steps he has taken already to try and rectify this unsafe and unsatisfactory situation and what

further steps he intends to take to ensure that Essex Highways maintain our white lines to a safe and acceptable standard?"

**Response by Councillor G Waller, Portfolio Holder for Safer, Greener, Transport**

"I thank Cllr Murray for his question. As he indicates, responsibility for the maintenance of existing white lines and the installation of new ones is that of Essex Highways. I am aware that in recent months white lines have been repainted across the county. This was something that the then County Portfolio Holder for Highway Maintenance, Councillor Bass, told us about when he presented his report to the Local Councils Liaison Committee several weeks ago. Unlike single and double yellow lines, white lines do not enable parking enforcement. I have sought clarification from Essex Highways and they inform me that "Existing white lining is maintained by Essex Highways in accordance with the Maintenance Strategy which can be accessed via the Essex County Council website. Any new white lining requests would be considered to be a 'highway improvement' and would be referred to the Local Highways Panel for consideration, to recommend to the Cabinet Member for approval.

If there are safety concerns around road junctions and/or roundabouts, then other traffic management measures may be required, and these can be investigated by the Local Highways Panel or the North Essex Parking Partnership. If Councillor Murray would like any specific sites to be investigated, then I would be happy to assist."

**Additional question by Cllr Murray**

In his opinion why does he think that Essex County Council have allowed the deterioration of the white lines to occur?

**Response by Councillor Waller**

Councillor Waller believed that the deterioration of the white lines had occurred over several years. As a result there were numerous white lines that needed replacing and this would take sometime to complete. He advised that many white lines had recently been replaced and he was unable to say whether different parts of the District had waited longer than others but he was willing to discuss the situation with Cllr Murray.

**38. REPORTS FROM THE LEADER AND MEMBERS OF THE CABINET**

The Council received written reports from the Environment Portfolio Holder, the Finance Portfolio Holder, the Governance and Development Management Portfolio Holder, the Housing Portfolio Holder, the Leisure and Community Services Portfolio Holder, the Planning Policy Portfolio Holder, Safer, Greener and Transport Portfolio Holder and the Technology and Support Services Portfolio Holder.

The Chairman invited the Leader and Assets and Economic Development Portfolio Holder to provide an oral report and other members of the Cabinet to give an oral update of their written reports.

**(a) Leader of the Council**

The Leader advised that he had met with the Leader of Braintree Council, Councillor Butland to discuss items of mutual interest between the Essex Authorities and working together in respect of the duty to co-operate under the Local Plan.

Councillor Whitbread reported that he had met with the local MP Eleanor Laing, to discuss residents concerns in the District and he had also attended the South East Local Enterprise Partnership (SELEP) Board meeting, covering Essex, Kent and parts of Sussex where he continued to press for resources for Essex.

He recently chaired the meeting of One Epping Forest, where he received a presentation on how services for early year's children were commissioned by the County Council which well attended. The Leader advised that the Local Strategic Partnership continued to deliver good outcomes, but future funding for the Partnership was an issue.

The Leader informed Members that the Department of Education had confirmed the successful application of a Free School in Ongar and he wanted to congratulate everyone involved on this success for the District.

(b) Assets and Economic Development

The Portfolio Holder for Assets and Economic Development updated Members on the various development sites as follows;

- The Langston Road, Loughton development had been agreed in draft with a detailed report going to the November 2014 Cabinet Committee. Specialist advisors would be on hand to answer any questions that Members may have on the report;
- The Oakwood Hill, Loughton site had now received planning permission and following site surveys, planning conditions and confirmation of services to be relocated, the target date for completion was late Summer 2015;
- Following a positive discussions with Essex County Council, to deliver a proposed mixed use development on the St John's, Epping site, a report was coming to the Cabinet Committee on 6 October, which would be in private session;
- The Town Mead Depot, Waltham Abbey site was under discussions with the Environmental Agency with a view to pursuing a planning application for residential development; and
- The disposal of Leader Lodge, North Weald was currently in the hands of the solicitors with the view to achieve the highest price whilst keeping the building.

(c) Housing Portfolio Holder

Councillor Stallan advised that he wanted to amend his report to advise that a planning application for a development at Burton Road, Loughton would be submitted.

(d) Leisure and Community Services

Councillor Kane advised that she intended to make a statement on the Waltham Abbey Royal Gunpowder Mills under item 16 of the Council agenda.

(e) Technology and Support Services Portfolio Holder

Councillor Lion advised that on 8 September the Cabinet Committee had agreed a Capital sum of £84,000 to contribute towards the Essex County Council investment to extend super fast broadband coverage across the District. He asked any Members

interested in joining a Portfolio Advisory Group on this matter to approach him after the meeting.

### 39. QUESTIONS BY MEMBERS WITHOUT NOTICE

#### (a) Broadway Parking Review

Councillor C C Pond asked the Safer, Greener and Transport Portfolio Holder when the Broadway Parking Review would commence given that the Buckhurst Parking Review was nearing completion.

Councillor Waller advised that a date could not be given but as soon as the Buckhurst Hill Review had been completed, the Broadway Parking Review would commence.

#### (b) Public Safety

Councillor Murray asked the Leader of the Council, whether

(1) He shared the concern of Councillor Murray and the general public at the escalating number of serious and violent crimes within the District?

(2) Whether he would like to comment on the near invisibility of the local police; and

(3) Did he have anything to say about the hundreds of workers in the District who will have to walk to public transport in the dark for the next six months due to the lights being switched off till 6 am?

Councillor Whitbread advised that public safety was always a concern and that the Council would work together with the police to make sure that there was adequate policing in the District. He advised that the perception of crime was worse than reality and he was working together with the Local MP to do their best to deal with the issues and make sure that the Police were committing adequate resources.

#### (c) Safety and Disturbance

Councillor J H Whitehouse asked the Portfolio Holder for Safer, Greener and Transport about an update on the work of the Night Time Economic Group and whether he felt there were lessons to be learnt from the recent disturbances in the District.

Councillor Waller advised that there was great concern about the recent stabbing in Epping but neither the victim nor the alleged perpetrator were from the District. Both clubs involved cooperated with the Safer Communities Team and Police providing CCTV images. Unfortunately the High Street was closed for some time and people were concerned about the greater impact of the two clubs on Epping High Street. He advised Members that the Licensing Committee would consider whether any licensing concerns had been raised and the matter would be brought to the Licensing Committee's attention.

#### (d) The Royal British Legion Covenant

Councillor Angold-Stephens asked the Leader of the Council if he would consider a proposal from the Royal British Legion regarding a Community Covenant to disregard military payments when it came to means testing residents for housing support and

prioritise the Disability Aids Grant to residents who serviced in the Armed forces, if these factors were not already taken into account by the Council.

Councillor Leader advised that the Council would look into the Covenant.

(e) Highways Repairs

Councillor Whitehouse asked whether the Council would consider the Essex County Council offer to match fund £50,000, for highways issues. He advised that in conjunction with the significant underspend on the Councils general fund last year of £383,000, the Council could match the offer to facilitate the badly needed highways repairs in the District, in particular the repairs to the pavements.

Councillor Waller advised that this had not yet been considered by the Cabinet. The Leader of Council advised that the Council had been looking into these options, although the underspend of the budget last year would assist this years budget.

(f) CAB Premises

Councillor Thomas asked if there were any more information on the new premises for the CAB in Epping and Loughton.

Councillor Kane advised that she had been working with the CAB to find solutions to the relocation of their premises. The CAB had undertaken to provide a detailed financial situation and different options for providing the service in future and she would be attending their AGM.

(g) Standards Committee

Councillor Knapman enquired about whether the terms of reference for an Independent Member of the Standards Committee included restricting political activity in the post?

Councillor Philip advised that there was no political bar in legislation, although applicants for the position of independent member were asked about political membership in interviews.

(h) Designated parking - Traps Hill, Loughton

Councillor C P Pond enquired about whether anything could be done about the parking on the approach road and grass verges to the Traps Hill car park on a Saturday and Sunday as it is not covered by the off street parking order.

Councillor Waller advised that he was aware of the situation and the inconvenience caused by parking on the grass verges. He was looking into bringing into effect a clause in the Essex Act, to enable enforcement action against vehicles parked on the grass verges. Although he was unsure whether enforcement could be taken because the Council owned the car park, but he would consult with officers and would gladly work with Councillor C P Pond on this issue.

#### 40. MOTIONS

(a) Home-Start Epping Forest

**Moved by Councillor Murray and Seconded by Councillor Gode**

"This Council notes:

the closure in August of Home-Start Epping Forest following the expiry of its core funding from Essex County Council and the West Essex Clinical Commissioning Group; and

This Council resolves to thank Home-Start Epping Forest and its many volunteers for its 24 years of outstanding service to over 1,000 young families in the Epping Forest area."

**Motion as first moved ADOPTED**

**RESOLVED:**

That this Council thank Home-Start Epping Forest and its many volunteers for its 24 years of outstanding service to over 1,000 young families in the Epping Forest area be recorded.

**(b) Sustainable Communities Act**

**Moved by Councillor Neville and Seconded by Councillor Gode**

"This Council notes:

(1) that large retail outlets, whilst bringing certain benefits to the local area, can also negatively affect the local economy – for example, whilst 50p of every pound spent at a small retailer remains in the local economy, only 5p of every pound spent at a large supermarket does so;

(2) the Federation of Small Businesses' estimate that business rates are five times more expensive for small businesses as a proportion of turnover than they are for large ones;

(3) Therefore welcomes the fact that 20 councils of all political colours have jointly submitted a proposal to the government under the Sustainable Communities Act, for Local Authorities to be given the power to raise a levy on the largest retail outlets, to help redress this imbalance, the wording of the proposal being that:

"The government give local authorities the power to introduce a levy of up to 8.5% of the rateable value on supermarkets or large retail outlets in their area with a rateable annual value not less than £500,000 and for the revenue to be retained by local authorities in order to be used to help improve their local communities."

(4) that the cost to large retailers of the VAT rise in 2011 was thirty-five times higher than this levy would be;

(5) that the proposed terms of the levy would currently raise money from the 5 largest retailers in Epping Forest District to support our local communities, though this Council could choose to set a levy lower than 8.5%, and a qualifying rateable value higher than £500,000;

This Council resolves to:

Supports the above proposal, and resolves to write to the Secretary of State for Communities and Local Government to urge him to do the same."

**Lost**

**RESOLVED:**

**Motion was not adopted.**

**41. STATUTORY STATEMENT OF ACCOUNTS 2013/14**

**Mover:** Councillor A Watts, Chairman of the Audit and Governance Committee.

Councillor Watts submitted a report regarding the Statutory Statement of Accounts for 2013/14.

Report as first moved **ADOPTED**.

**RESOLVED:**

That the Statutory Statement of Accounts for 2013/14 be adopted.

**42. REPORT OF THE CABINET**

**Supplementary funding for the new structure of the Asset Management and Economic Development Team.**

**Mover:** Councillor A Grigg, Assets and Economic Development Portfolio Holder

Councillor Grigg presented a report for supplementary funding for the implementation of the new structure for the Asset Management & Economic Development Team.

The Portfolio Holder advised that a supplementary estimate from the Continuing Services Budget for £30,770 was required to implement the new structure.

Report as first moved **ADOPTED**

**RESOLVED:**

That the supplementary estimate from the Continuing Services Budget for £30,770 be approved.

**43. APPOINTMENTS TO VACANCIES ON COMMITTEES/OUTSIDE BODIES**

The Council received notification of a change of representative for the Loughton Broadway Town Centre partnership and appointments to Planning Sub-Committees following the by elections for Broadley Common, Epping Upland and Nazeing and Epping Upland.

**RESOLVED:**

That the following appointments be made for the remainder of the current municipal year:

(a) Councillor L Girling to replace Councillor K Angold-Stephens on the Loughton Broadway Town Centre partnership;

(b) Councillor R Glozier as a member of the Plans West Sub-Committee;  
and



- (c) Councillor K Adams as a member of the Plans East Sub-Committee.

#### 44. OVERVIEW AND SCRUTINY

##### (a) Report of the Chairman of the Overview and Scrutiny Committee

The Council received a written report from Councillor Morgan, the Chairman of Overview and Scrutiny Committee.

##### (b) Reports of the Overview and Scrutiny Report to Council

- (i) Review of the Polling District Polling Places and Polling Stations

**Mover:** Councillor M Sartin Chairman of Constitution & Members Services

Councillor Sartin submitted the report of the Committee regarding the review of the Polling District, Polling Places and Polling Stations.

Report as first moved **ADOPTED**

##### **RESOLVED:**

- (1) That, the proposals for Polling Districts and Polling Places in the Epping Forest District set out in Appendix 1, 1a and 1b and the reasons set out in Appendix 2 to these minutes be approved;
  - (2) that the proposals be published and copies made available for inspection by the public at the Civic Offices, in at least one place in each Parliamentary Constituency covering the Epping Forest District and on the Council's website;
  - (3) to note the intention of the Electoral Registration Officer to reflect the alterations required in the revised electoral register to be published on 1 December 2014; and
  - (4) that the (Acting) Returning Officer when determining the location of Polling Stations for future elections, take account of the comments made about Polling Stations during the consultation period be agreed.
45. **CALL-IN AND URGENCY - NEW SEWAGE TREATMENT PLANT - WALLS GREEN, WILLINGALE.**

The Council noted that the Chairman of the Council had agreed that a decision of the Housing Portfolio Holder to waive Contract Standing Order C3 (2) ('Contracts Not Exceeding £25,000') to obtain three written quotations for the urgent installation of a new sewage treatment plant at Walls Green, Willingale, CM5 0QW, should be treated as a matter of urgency and not be subject to call-in.

#### 46. LEADER DECISION - COUNCIL HOUSEBUILDING CABINET COMMITTEE

The Council noted a decision taken by the Deputy Leader of the Council to amend the terms of reference of the Housebuilding Cabinet Committee, to decide, where necessary, the names of developments undertaken through the Council Housebuilding Programme, following consultation with the Parish or Town Councils and Ward Members.

**47. JOINT ARRANGEMENTS AND EXTERNAL ORGANISATIONS**

(a) Waltham Abbey Royal Gunpowder Mills Ltd

Councillor Kane advised that she had met with the Chief Executive of Waltham Abbey Royal Gunpowder Mills, where he had confirmed that contrary to media speculation there were no immediate plans to cease trading or sell off the site. She would update members with more information as and when it was available.

**CHAIRMAN**

## DISTRICT OF EPPING FOREST – SCHEDULE OF POLLING DISTRICTS AND POLLING PLACES REVIEW 2014

## POLLING DISTRICTS AND POLLING PLACES

## (EPPING FOREST PARLIAMENTARY CONSTITUENCY)

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
Buckhurst Hill East	Buckhurst Way	AA	That part of the Buckhurst Hill East parish ward of Buckhurst Hill parish comprising the roads – Albert Road (Wentworth Court and nos 2-24 evens), Birch Close, Buckhurst Way (51-71 odds, Honeysuckle Court and 2-182 evens), Cascade Close, Cascade Road, Cedar Close, Chestnut Avenue, Chestnut Close, Elgar Close, Elm Close, Holly Close, Hornbeam Close, Hornbeam Road, Lime Close, Lower Queens Road (2-90 evens), Maple Close, Station Way, Walnut Way, Willow Close	The polling district	Roding Valley Hall, Station Way	1743
Buckhurst Hill East	Loughton Way	AB	That part of the Buckhurst Hill East parish ward of Buckhurst Hill parish not included in the Buckhurst Way Polling District	The polling district	Woollard Centre, Loughton Way	1832
Buckhurst Hill West	St Johns	AC	That part of the Buckhurst Hill West parish ward of Buckhurst Hill parish comprising the roads – Albany View, Amberley Road (odd numbers), Ardmore Lane, Beech Avenue, Beech Lane,	The polling district	St John's Church Hall, High Road	2652

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
			Brook Road, Chandos Close, Chequers Hills Road, Church Road, Devon Close, Epping New Road, Fairlands Avenue, Fernside, Forest Side, Gladstone Road, Greenhill High Road, Hawsted, Heron Close, High Road (51-117 odd numbers, 2-114 even numbers), Hills Road, Little Plucketts Way, Luctons Avenue, Manor Road, North End, Ormonde Rise, Osborne Road, Parkside, Powell Road, Roebuck Lane (16-72 even numbers, 31-79 odd numbers), Russell Road (2-24 even numbers, 1-99 odd numbers), Stag Lane, Starling Close, Stradbroke Grove (29-81 odd numbers, 14-54 even numbers), The Cedars, The Drive, The Meadway (odds), The Stables, Trent Road, Tuttlebee Lane			
Buckhurst Hill West	Westbury	AD	That part of the Buckhurst Hill West parish ward of Buckhurst Hill parish not included in the St John's Polling District	The polling district	Buckhurst Hill Baptist Church, Palmerston Road	2663
Chigwell Row	Chigwell Row	AE	The Chigwell Row parish ward of Chigwell parish	The polling district	To be decided	1886
Chigwell Village	St Johns	AF	That part of the Chigwell Village parish ward of Chigwell parish	The polling district	St John's Special School, Turpins	1721

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
			comprising the roads – Brunel Road, Chigwell Park, Chigwell Park Drive, Chigwell Road, Coolgardie Avenue, Ely Place, Emmaus Way, Forest Avenue, Forest Lane, Grovewood Place, Hatch Side, High Road (Little West Hatch, Cedar Park, Chigwell Nursery, 187-221 odds, 118-152 evens, Semmering, Forest Terrace), Hilltop View, Love Lane, Luxborough Lane, Lyndhurst Rise, Manor Road, New Barns Farm Lane, New Barns Way, Smeaton Road, St Mary's Way, The Childers, Tudor Close, Turpins Lane		Lane	
Chigwell Village	Chigwell Village	AG	That part of the Chigwell Village parish ward of Chigwell parish not included in the St John's Polling District	The polling district	St Mary's Parish Rooms, High Road	1556
Grange Hill	Limes Farm	AH	That part of the Grange Hill parish ward of Chigwell parish comprising the roads – Clayside, Cobdens Limes Avenue, Copperfield, High Meadows, Keats Close Limes Avenue, Limes Avenue, Northdene, Orange Grove, Regency Close, Southdale, The Brambles, Trotwood, View Close, Westmede	The polling district	Limes Farm Hall, Limes Avenue	2052

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
Grange Hill	St Winifreds	AJ	That part of the Grange Hill parish ward of Chigwell parish not included in the Limes Farm Polling District	The polling district	St Winifred's Church Hall, Manor Road	3060
Epping Hemnall	Allnutts	AK	That part of the Epping Hemnall ward of Epping Town Council comprising the roads – Allnutts Road, Bower Hill, Bower Vale, Brook Road, Charles Street, Coopersale Hall, Coopersale Street, Crossing Road, Fiddlers Hamlet, Hillcrest Way, Oakleigh Rise, Stewards Close, Stewards Green Road, Stonards Hill (Stonards Cottages and Birds Green), The Orchards, Theydon Bower, Theydon Garnon, Warrenfield	The polling district	Allnutts Institute, Allnutts Road	1175
Epping Hemnall	Coopersale	AL	That part of the Epping Hemnall ward of Epping Town Council comprising the roads – Brickfield Road, Chevely Close, Coopersale Common, Coopersale Street, Garnon Mead, Houblons Hill, Institute Road, Laburnum Road, Parklands, St Albans Road, Vicarage Road	The polling district	Coopersale Social Institute, Institute Road	811
Epping Hemnall	Hemnall	AM	That part of the Epping Hemnall ward of Epping Town Council not included in the Allnutts and Coopersale Polling Districts	The polling district	Pelly Court, Hemnall Street	2984

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
Epping Lindsey and Thornwood Common	Lindsey North	AN	That part of the Epping St John's ward of Epping Town Council comprising the roads – Aragon Mews, Barnfield, Beaconfield Avenue, Beaconfield Road (1-77 odds, 2-114 evens), Beaconfield Way, Beulah Road, Birch View, Boleyn Row, Church Field, Church Hill, Coopersale Common, Egg Hall, Fairfield Road, Frampton Road, Granville Road, Greenacres, Homefield Close, James Street, King Henrys Walk, Kingswood Park, Lindsey Street, Lynceley Grange, Maltings Drive, Maltings Lane, Margaret Close, Margaret Road, Meadow Road, Palmers Hill, Park Side, Rayfield (1-25 odds), Severns Field, Seymour Chase, Shaftesbury Road (7-49 odds, 2-76 evens), St Margaret's Hospital, Stonards Hill (Redgrove House, 1-7 odds, Old Pastures), The Plain, Thornwood Road, Tidy's Lane, Woodbury Down, Woodmeads	The polling district	Epping United Reformed Church, Lindsey Street	2086
Epping Lindsey and Thornwood Common	Lindsey South	AO	That part of the Epping St John's ward of Epping Town Council not included in the Lindsey North Polling District	The polling district	Conference Room, Epping Town Council Offices, St John's Road	2188

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
9 Epping Lindsey and Thornwood Common	Thornwood	AP	The Thornwood parish ward of North Weald Bassett parish	The polling district	Thornwood Village Hall, Weald Hall Lane	783
Loughton Alderton	Barfields	AQ	That part of the Loughton Alderton ward of Loughton Town Council comprising the roads – Alderton Close, Alderton Hall Lane, Alderton Hill (71A and 73), Alderton Mews, Alderton Rise, Barfields, Barfields Gardens, Barfields Path, Borders Lane, Bryony Close, Bushfields, Chequers Road, Cherston Gardens, Cherston Road, Chigwell Lane, Colson Gardens, Colson Green, Colson Path, Colson Road, Crossfields, Deepdene Path, Deepdene Road, Greenfields, Greenfields Close, Hogarth Reach, Homecroft Gardens, Honeycroft, Ladyfields, Ladyfields Close, Lucton Mews, Lushes Road, Maybury Close, Parkmead, Poundfield Road, School House Gardens, The Hawthorns, The Lindens, The Spinney	The polling district	Murray Hall, Borders Lane	2773
Loughton Alderton	Oakwood	AR	That part of the Loughton Alderton ward of Loughton Town Council not included in the Barfields Polling District	The polling district	Senior Citizens Clubroom Oakwood Hill	643
Loughton	Willingale	AS	That part of the Loughton	The polling district	The Nursery Unit,	1812



Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
Broadway			Broadway ward of Loughton Town Council comprising the roads – Austen Close, Barrington Close, Barrington Green, Barrington Road, Chigwell Lane, Doubleday Road, Etheridge Green, Etheridge Road, Eversley Close, Ibbetson Path, Kingsley Road, Lytton Close, Mornington Road, Paley Gardens, Parsonage Court, Rochford Avenue, Rochford Green, Rookwood Avenue, Rookwood Gardens, Sandford Avenue, The Broadway, Torrington Drive, Torrington Gardens, Westall Road, Willingale Road (260-360 evens, 249-297 odds)		The Thomas Willingale Primary School, The Broadway	
Loughton Broadway	Hereward	AT	That part of the Loughton Broadway ward of Loughton Town Council not included in the Willingale Polling District	The polling district	St Thomas More RC Church, Willingale Road	1459
Loughton Fairmead	Fairmead	AU	That part of the Loughton Fairmead ward of Loughton Town Council comprising the roads – Beech Close, Castell Road, Cedar Drive, Chandler Road, Chester Green, Chester Road, Cleland Path, Colebrook Lane (1-173 odds), Colebrook Path, Conyers Way, Droveaway, Englands Lane, Fairmeads, Grosvenor Close, Grosvenor	The polling district	Grosvenor Hall, Grosvenor Drive	1641

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
			Drive, Grosvenor Path, Harvey Gardens, Lawton Road, Mead Close, Pyrles Green, Pyrles Lane (2-132 evens), Swanshope, Sycamore Close			
Loughton Fairmead	Colebrook	AV	That part of the Loughton Fairmead ward of Loughton Town Council comprising the roads – Appleton Road, Brady Avenue, Burney Drive, Colebrook Gardens, Colebrook Lane (2-102 even numbers), Etheridge Road, Foxley Close, Goldingham Avenue, Hanson Close, Hanson Drive, Hanson Green, Mannock Drive, Prescott Green, Thatchers Close, Westall Road	The polling district	Trinity Church Hall, Mannock Drive	957
Loughton Fairmead	Hillyfields	AW	That part of the Loughton Fairmead ward of Loughton Town Council not included in the Fairmead and Colebrook Polling Districts	The polling district	Loughton Town Council Meeting Room, Rectory Lane	735
Loughton Forest	Loughton Forest	AX	The Loughton Forest ward of Loughton Town Council	The polling district	Lincoln Hall, High Road	3442
Loughton Roding	Barncroft	AY	That part of the Loughton Roding ward of Loughton Town Council comprising the roads – Barncroft Close, Barncroft Green, Barncroft Road, Leycroft Close, Oakwood Hill (62-118 evens, 73-123 odds), River Way (57-153 odds, 62-	Loughton Oakwood	Oakwood Hill Senior Citizens Clubrooms (outside Polling District)	446

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
			156 evens)			
Loughton Roding	Whitebridge	AZ	That part of the Loughton Roding ward of Loughton Town Council comprising the roads – Cheltenham Gardens, Danbury Road, Dunmow Close, Felstead Road, Greensted Road, Kirby Close, Nevill Way, Roydon Close, Sutton Close, The Meadway, Tylers Close, Valley Hill (54-150 evens, Hubbard Court, 59-123 odds, Roxwell House, Parndon House), Witham Close	The polling district	Whitebridge Junior School, Greensted Road	1081
Loughton Roding	St Michaels	BA	That part of the Loughton Roding ward of Loughton Town Council not included in the Barncroft and Whitebridge Polling Districts	The polling district	St Michaels and All Angels Church Hall, Roding Road	2072
Loughton St Johns	Loughton St Johns	BB	The Loughton St Johns ward of Loughton Town Council	The polling district	St John's Church Hall, Church Lane	3404
Loughton St Marys	St Mary's	BC	That part of the Loughton St Mary's ward of Loughton Town Council comprising the roads – Alderton Hill, Brook Road, Brooklyn Avenue, Churchfields, Clifton Road, Forest Road, Habgood Road, High Road, Kings Green, Priory Road, Rowans Way, Shaftesbury, Shelley Grove, Spareleaze Hill, St Mary's Close, Staples Road,	The polling district	St Mary's Parish Centre, High Road	1922

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
			Station Road, The Drive, Traps Hill (nos 1-69 odds), Tycehurst Hill, Woodland Road, York Crescent, York Hill			
Loughton St Marys	Whitehills	BD	That part of the Loughton St Mary's ward of Loughton Town Council not included in the St Mary's Polling District	Loughton Alderton	Murray Hall, Borders Lane (outside Polling District)	1838
Theydon Bois	Theydon Bois	BE	The parish of Theydon Bois	The polling district	The Parish Church of St Mary the Virgin, Coppice Row, Theydon Bois	3332
Waltham Abbey High Beach	High Beach	BF	That part of the Waltham Abbey High Beach ward of Waltham Abbey Town Council comprising the roads – Avey Lane, Beech Hill Gardens, Church Road, Forest Close, Lippitts Hill, Manor Road, Mott Street (not included in the Sewardstone Polling District), Paul's Nursery Road, Pynest Green Lane, Rats Lane, Wellington Hill	The polling district	High Beech Village Hall, Avey Lane	449
Waltham Abbey High Beach	Sewardstone	BG	That part of the Waltham Abbey High Beach ward of Waltham Abbey Town Council comprising the roads – Baden Drive, Bury Road, Butlers Drive, Cornwall Place, Daws Hill, Farm End, Gilwell Park, Godwin Close, Hawes Lane,	The polling district	Gilwell Community Centre, Gilwell Hill, Sewardstone Road	916

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
			Hornbeam Lane, King George Way, Mill Lane, Mott Street, (Mill Lodge, Mill House, Willow Tree Lodge, Daines Nursery, The Bungalow, Lira, Magnolia Cottage, Old Plough Cottage, Rose Cottage, Cedar Lodge, Beechside Bungalow, Netherhouse Cottages), Powell Drive, Sewardstone Green, Sewardstone Road, Woodman Lane			
Waltham Abbey High Beach	Upshire	BH	That part of the Waltham Abbey High Beach ward of Waltham Abbey Town Council comprising the roads – Cobbins End Road, Copped Hall, Copthall Green, Crown Hill, Epping Road, Fernhall Lane, Forest Side, Honey Lane, Honeypot Lane, Horseshoe Hill, Long Street, Sergeants Green Lane, Skillet Hill, Southend Lane, Upshire Road, Upshirebury Green, Warlies, Woodgreen Road, Woodredon Farm Lane, Woodredon Hill	The polling district	Upshire Village Hall, Horseshoe Hill	321
Waltham Abbey High Beach	Woodbine Close	BJ	That part of the Waltham Abbey High Beach ward not included in the High Beach, Sewardstone and Upshire Polling Districts	The polling district	Room at Woodbine Close Social Club	286
Waltham Abbey	Ninefields	BK	That part of the Waltham Abbey	The polling district	Ninefields	1699

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
Paternoster			Paternoster ward of Waltham Abbey Town Council comprising the roads – Abbotts Drive, Amwell Court, Badburgham Court, Blackmore Court, Bromefield Court, Cullings Court, Farmers Court, Fullers Close, Geisthorp Court, Hill House, Loughton Court, Mallion Court, Neal Court, Read Court, Shingle Court, Skarnings Court, Stanford Court, Stanway Road, Sudicamps Court, Theydon Court, Tillingham Court, Winters Way, Woodford Court, Wormley Court, Wrangley Court		Community Centre, Hillhouse	
Waltham Abbey Paternoster	Paternoster	BL	That part of the Waltham Abbey Paternoster ward of Waltham Abbey Town Council not included in the Ninefields Polling District	The polling district	King Harold School, Broomstick Hall Lane or Ninefields Community Centre, Hillhouse	1761
Waltham Abbey Honey Lane	Leverton	BM	That part of the Waltham Abbey Honey Lane ward of Waltham Abbey Town Council comprising the roads – Acacia Court, Ashleigh Court, Ashtree Court, Caneland Court, Caterham Court, Coppergate Court, Dowding Way, Eagle Close, Falcon Close, Farthingale Court, Farthingale Lane, Gant Court, Harlton	The polling district	The Leverton Infant and Nursery School, Honey Lane	1990

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
			<p>Court, Harrier Way, Hawk Close, Haywood Court, Honey Lane, (119-207 odds, Honey Lane Care Home, Upshire Hall Lodge, Skillett Hill Cottages, Skillett Hill Farm, Upshire Hall Lodge, 102-176 evens, Cobmead), Honeylands, Honeylands Cottage, Cobmead), Horseshoe Close, Jessop Court, Kestrel Road, Kings Meadow Court, Kingsdale Court, Lamplighters Close, Margherita Place, Margherita Road, Maynard Court, Merlin Close, Milhoo Court, Morris Court, Old Forge Court, Osprey Court, Osprey Road, Peregrine Road, Shernbroke Road, Stoney Bridge Drive, The Birches, Vicarage Court Horseshoe Close, Wheatfields Court Farthingale Lane, Wren Drive</p>			
Waltham Abbey Honey Lane	Brookways	BN	<p>That part of the Waltham Abbey Honey Lane ward of Waltham Abbey Town Council comprising the roads – Aldersgrove, Birchwood, Bray Springs, Caldbeck, Downlands, Fairways, Gilsland, Greenleas, Heronswood, Holecroft, Honey Lane (30-100 evens), Longcrofts, Mayfield, Nightingales, Oakwood,</p>	The polling district	Brookways, Roundhills	1446

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
			Patmore Road, Pinnacles Roundhills, Robinsway, Rochford Avenue, Roundhills, Ruskin Avenue, Springfields, Tennyson Avenue, The Dale, The Padgets, Windmill Close			
Waltham Abbey Honey Lane	Honey Lane	BO	That part of the Waltham Abbey Honey Lane ward of Waltham Abbey Town Council not included in the Leverton and Brookways Polling District	The polling district	Old Peoples Day Centre, adj. to Ninefields Community Centre, Hillhouse	1180
Waltham Abbey North East	Breach Barns	BP	That part of the Waltham Abbey North East ward of Waltham Abbey Town Council comprising the roads – Aimes Green, Breach Barns Lane, Claverhambury Road, First Avenue, Galley Hill, Maple Way, Northside, Second Avenue, Southside, The Rise, Third Avenue	Waltham Abbey South West	Community Centre, Saxon Way	413
Waltham Abbey North East	Monkswood	BQ	That part of the Waltham Abbey North East ward of Waltham Abbey Town Council not included in the Breach Barns Polling District	The polling district	Community Centre, Saxon Way	2879
Waltham Abbey South West	Abbey	BR	The Waltham Abbey South West ward of Waltham Abbey Town Council	The polling district	Waltham Abbey Town Hall, Highbridge Street	3118
Broadley	Upland North	BS	That part of the Epping Upland	The polling district	Epping Upland	642



<b>Ward</b>	<b>Polling District</b>	<b>Letters</b>	<b>Description of Polling District</b>	<b>Polling Place</b>	<b>Polling Station</b>	<b>Electorate</b>
Common, Epping Upland and Nazeing			parish comprising the roads – Carters Lane, Chestnut Walk, Elm Close, Epping Green, Epping Green Road, Epping Long Green, Epping Upland, Eureka Gardens, Green Close, Parsloe Road, Pump Lane, Rye Hill, Rye Hill Road, The Magpies, Thornwood Road, Upland Road		Primary School, Carters Lane	
Broadley Common, Epping Upland and Nazeing	Upland South	BT	That part of the Epping Upland parish not included in the Upland North Polling District	Epping Lindsey South	Conference Room, Epping Town Council Offices, St John's Road (outside Polling District)	54
Broadley Common, Epping Upland and Nazeing	Bumbles Green	BU	The Bumbles Green parish ward of Nazeing parish	The polling district	The Leisure Centre, Bumbles Green	446
Broadley Common, Epping Upland and Nazeing	Broadley Common	BV	The Broadley Common ward of Roydon parish	The polling district	Craner Produce Farm, Common Road	565

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## DISTRICT OF EPPING FOREST - SCHEDULE OF POLLING DISTRICTS AND POLLING PLACES REVIEW 2014

## POLLING DISTRICTS AND POLLING PLACES

## (BRENTWOOD AND ONGAR PARLIAMENTARY CONSTITUENCY)

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
North Weald Bassett	Village (North Weald)	BW	The Village parish ward of North Weald Bassett parish	The polling district	North Weald Village Hall, High Road	3726
Chipping Ongar, Greensted and Marden Ash	Chipping Ongar	BX	The Chipping Ongar ward of the Ongar Town Council	The polling district	Budworth Hall, High Street	1453
Chipping Ongar, Greensted and Marden Ash	Greensted	BY	The Greensted ward of the Ongar Town Council	Chipping Ongar	Budworth Hall, High Street (outside Polling District)	601
Chipping Ongar, Greensted and Marden Ash	Marden Ash	BZ	The Marden Ash ward of the Ongar Town Council	The polling district	St James Church Hall, St James Avenue	1437
Shelley	Shelley	CA	The Shelley ward of the Ongar Town Council	The polling district	Community Centre, Cripsey Avenue	1758
High Ongar, Willingale and The Rodings	High Ongar	CB	The High Ongar parish ward of the High Ongar parish	The polling district	High Ongar Village Hall, The Street	513

<b>Ward</b>	<b>Polling District</b>	<b>Letters</b>	<b>Description of Polling District</b>	<b>Polling Place</b>	<b>Polling Station</b>	<b>Electorate</b>
High Ongar, Willingale and The Rodings	Norton Mandeville	CC	The Norton Mandeville parish ward of the High Ongar parish	High Ongar Village	High Ongar Village Hall, The Street (outside Polling District)	147
High Ongar, Willingale and The Rodings	Paslow Common	CD	The Paslow Common parish ward of the High Ongar parish	High Ongar Village	High Ongar Village Hall, The Street (outside Polling District)	365
High Ongar, Willingale and The Rodings	Willingale	CE	The parish of Willingale	The polling district	Willingale Village Hall	409
High Ongar, Willingale and The Rodings	Abbess Beauchamp and Berners Roding	CF	The parish of Abbess Beauchamp and Berners Roding	The polling district	Room in The Rodings, Dunmow Road	358
Lambourne	Abridge	CG	The Abridge parish ward of the Lambourne parish	The polling district	New Village Hall, Ongar Road	1297
Lambourne	Lambourne End	CH	The Lambourne End parish ward of the Lambourne parish	The polling district	Parish Rooms, Lambourne End	197
Moreton and Fyfield	Bobbingworth	CJ	The Bobbingworth parish ward of the Moreton, Bobbingworth and The Lavers group of parishes	Moreton Village	Moreton Village Hall (outside Polling District)	220

<b>Ward</b>	<b>Polling District</b>	<b>Letters</b>	<b>Description of Polling District</b>	<b>Polling Place</b>	<b>Polling Station</b>	<b>Electorate</b>
Moreton and Fyfield	High Laver East	CK	That part of the High Laver parish ward of the Moreton, Bobbingworth and The Lavers group of parishes comprising the roads - Harlow Road, High Laver, High Laver Road, Mill Lane, Moreton Road	The polling district	Matching Village Hall, Matching Tye	60
Moreton and Fyfield	High Laver West	CL	That part of the High Laver parish ward of the Moreton, Bobbingworth and The Lavers group of parishes not included in the High Laver East Polling District	Magdalen Laver Village	Magdalen Laver Village Hall, Church Road (outside Polling District)	116
Moreton and Fyfield	Little Laver	CM	The Little Laver parish ward of the Moreton, Bobbingworth and The Lavers group of parishes	Matching Green Village	Matching Village Hall, Matching Tye (outside Polling District)	71
Moreton and Fyfield	Moreton	CN	The Moreton parish ward of the Moreton, Bobbingworth and The Lavers group of parishes	The polling district	Moreton Village Hall, Church Road	300
Moreton and Fyfield	Magdalen Laver	CO	The Magdalen Laver parish ward of the Moreton, Bobbingworth and The Lavers group of parishes	The polling district	Magdalen Laver Village Hall, Church Road	199
Moreton and Fyfield	Fyfield	CP	The parish of Fyfield	The polling district	Fyfield Village Hall	669
Passingford	Stanford Rivers	CQ	The parish of Stanford Rivers	The polling districts for Hare Street and Toot Hill combined	Toot Hill Village Hall	645

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
				to form one polling district for the whole parish		
Passingford	Stapleford Abbots	CR	The parish of Stapleford Abbots	The polling district	Stapleford Abbots Village Hall, Stapleford Road	837
Passingford	Stapleford Tawney	CS	The parish of Stapleford Tawney	The polling district	St Mary's Church Hall, Tawney Road, Stapleford Tawney	108
Passingford	Theydon Garnon	CT	The parish of Theydon Garnon	The polling district	The Gatehouse, All Saints Church, Theydon Garnon	106
Passingford	Theydon Mount	CU	The parish of Theydon Mount	The hamlet of Theydon Garnon	The Gatehouse, All Saints Church, Theydon Garnon (outside Polling District)	145

## DISTRICT OF EPPING FOREST - SCHEDULE OF POLLING DISTRICTS AND POLLING PLACES REVIEW 2014

## POLLING DISTRICTS AND POLLING PLACES

## (HARLOW PARLIAMENTARY CONSTITUENCY)

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
Hastingwood, Matching and Sheering Village	Hastingwood North	CV	That part of the Hastingwood parish ward of North Weald Bassett parish comprising the roads – Foster Street, Green Lane Threshers Bush, Harlow Common, Latton Common, London Road (Whalebone Cottages, Tara, Ashgrove, The Gatekeeper, Hill House, Hill House Cottage, End House, Hill Cottage, Bay Tree Cottage, Caroline Cottage, Maya), Mill Street, Park Avenue	The polling district	St Mary Magdalen Church Hall, Potter Street	314
Hastingwood, Matching and Sheering Village	Hastingwood South	CW	That part of the Hastingwood parish ward of North Weald Bassett parish not included in the Hastingwood North Polling District	The polling district	Hastingwood Village Hall, Glovers Lane	180
Hastingwood, Matching and Sheering Village	Matching(1)	CX	The Parish of Matching of Matching comprising the roads – Carters Green, Church Lane, Clifford Close, Downhall Road, Harlow Road, Harlow Tye, High Lane, Hobbs Cross Road,	The polling district	Matching Village Hall, Matching Tye	553

Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
			Homefields, Housham Tye, Matching Green (The Cherry Tree, Lascelles Cottage, Lascelles Lodge, Wingates, Martinsfield, The Leys, Martins Cottage, Kingstons Cottages, Mulberry Cottage, Lilac Cottages, Lavender Cottage, Karensa, Scathes, Little Honington House, Beeches, Forge Cottage, Blackwood House, Moat House, Saddlers Cottage, Maytrees, The Limes, Pear Tree House, Pond House, The Old Exchange, The Maltings, The Malt Barn, Albion House, Green Edge Cottage) , Matching Hall, Matching Road, Moor Hall Road, New Way Lane, Newmans End, Potash Road, Rainbow Road, The Green, Threshers Bush			
Hastingwood, Matching and Sheering Village	Matching(2)	CX	The Parish of Matching of Matching comprising the roads High Laver Road, Little Laver Road, Matching Green (Rose Cottage, Little Watermans, Willow Cottage, Horsegate, Brick Cottages, Jasmin Cottage, North Cottage, Chestnut Cottage, The Lilacs, Elem House, Little Elm Cottage, Maple House, Elms	The polling district	Matching Village Hall, Matching Tye	170



Ward	Polling District	Letters	Description of Polling District	Polling Place	Polling Station	Electorate
			Farm House, Home Meadow Barns), Watery Lane			
Hastingwood, Matching and Sheering Village	Sheering Village	CY	The Sheering Village parish ward of the Sheering parish	The polling district	Sheering Village Hall, The Street	693
Hastingwood, Matching and Sheering Village	Lower Sheering	CZ	The Lower Sheering parish ward of the Sheering parish	The polling district	Area in the bar at Railway Hotel, Hatfield Heath Road	1717
Lower Nazeing	Nazeingbury	DA	The Nazeingbury parish ward of the Nazeing parish	The polling district	St Giles Church Hall, Nazeing	2473
Lower Nazeing	Riverside	DB	The Riverside parish ward of the Nazeing parish	Nazeing Village	St Giles Church Hall, Nazeing (outside Polling District)	836
Roydon	Dobbs Weir	DC	The Dobbs Weir parish ward of the Roydon parish	The polling district	St Christopher's Hall, Dobbs Weir Road	425
Roydon	Roydon Village	DD	The Roydon Village parish ward of the Roydon parish	The polling district	St Peter's Church Hall, High Street	1399

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**Reasons for Decision**

**Polling Districts**

Polling districts are based on parishes or parish wards except where these are considered too large in which case they have been split into smaller districts.

The polling districts have been in place for several years and are considered to provide all electors with reasonable facilities to be able to vote.

**Polling Places**

Polling places are within the polling district except where it is not possible to find a suitable place within the area.

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In making the decisions regard has been had to:

- (a) The reasonable requirements of the electors in the constituency; and
- (b) The accessibility for disabled persons to the polling stations within the polling places.

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